



2010 "Get RADICAL" Women's Conference Exhibitor Application

Email/Fax Application to: Doreen Rainey – 301-218-3365 doreen@doreenrainey.com

Company Name _____ Contact Name _____

Address _____ City _____ State/Province _____ Zip _____

Telephone _____ Contact Email _____

Company Website: _____

Description of Products and/or Services:

Will you offer a discount/special promotion to conference attendees? Yes No

If yes, what is the offer? _____

EXHIBIT BOOTH COST

Each booth is 10'x10' and comes with one 6' draped table and two chairs.

For Profit \$350/booth

Non-profit \$250/booth

BOOTH REPRESENTATIVES

Included in booth costs is a conference registration for (1) representative. Each additional representative who wants conference access is \$99 (maximum 2).

Representative #1 Name _____ E-mail _____

ADDITIONAL REPRESENTATIVES

Name _____ E-mail _____

Conference Fee: Yes No

Name _____ E-mail _____

Conference Fee: Yes No

PAYMENT

A deposit of \$175 (50%) is required upon application approval. Full payment must be made by February 27, 2010, including any registration fees for additional representatives. See Terms and Conditions for complete details.

PAYMENT METHOD

VISA, MasterCard, American Express, Checks (payable to Empowering Moments, LLC)

SIGNATURE

My signature below indicates that I understand and agree that this application is subject to approval and the terms and conditions of exhibiting at the 2010 Get RADICAL Women's Conference.

Signature _____ Date _____

TERMS AND CONDITIONS: 2010 Get Radical Women's Conference (GRWC), March 27, 2010

All booths shall relate to the activities of the GRWC and its members and shall not detract from the general character of the conference. GRWA reserves the right to decline any exhibit application which it feels, at its sole discretion, is not appropriate for the conference. GRWC's decision will be final.

MANDATORY DEPOSIT/ASSIGNMENT OF SPACE - Each booth space shall be assigned by GRWC in the order in which applications and deposits are received, or at the discretion of GRWC. A non-refundable \$175 (50%) deposit for each booth space must be paid upon approval, with balance due by February 27, 2010. Booth space shall not be confirmed until the deposit has been received. Payment can be made by Visa, MasterCard, American Express or Check (payable to Empowering Moments, LLC)

CANCELLATION DEADLINES - A refund, less the \$175 (50%) non-refundable deposit, will be made through February 27, 2010. Further, any exhibitor who cancels the contracted booth(s) after February 27, 2010 will forego any refund of the balance paid. Further, no refund shall be made to any exhibitor who fails, for any reason, to show up and/or occupy the space reserved. Additional representatives' fees of \$99 will not be eligible for refund after February 27, 2010.

STANDARD EXHIBIT AREA (BOOTH) - Each exhibit area (booth) shall consist of a space of 10' wide by 10' deep and shall contain one draped table and two chairs. Any displays must be tabletop displays. Decorum and good taste, as well as safety and structural integrity, shall be adhered to by the exhibitor. No exhibitor shall erect any walls, partitions, paintings, decorations, or other types of obstructions which would interfere with the view of any other exhibitor's booth.

ADDITIONAL FURNITURE/ELECTRIC - Additional furniture (tables, chairs, etc.) and electricity will be available to exhibitors at an extra charge. Please forward any such requests to the GRWC before February 27, 2010. The cost for such additional services shall be at the sole expense of the exhibitor.

EXHIBITOR'S BADGES - The exhibit booth fee includes one conference registration and that representative will receive a conference badge. Additional representatives will either receive an exhibitor only badge or a conference badge, pending additional payment. Badges must be worn at all times.

TABLE SET-UP AND TEAR-DOWN SCHEDULE - All exhibitors must be set up prior to start of the conference and should not be torn down prior to the end of the conference. Access for set-up begins on March 27, 2010 at 6:30am and break down cannot begin before 5:30pm.

SECURITY - GRWC shall not be responsible for the loss by theft or otherwise of any property of the exhibitor and thus recommends that exhibitors remove any portable technology or other valuables from the exhibit space when left unattended.

LIABILITY - GRWC and the venue will not be responsible for any injury, loss, or damage that may occur to an exhibitor, the exhibitor's employees or property, or property brought in or rented for the event or to any other person prior, during, or subsequent to the period covered by the exhibit contract. Each exhibitor assumes the entire responsibility and hereby agrees to protect, indemnify, defend, save and hold harmless GRWC and the facility in which exhibits are housed and their employees and agents against all crimes, losses, damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by exhibitor's installation, removal, maintenance, occupancy, or use of exhibition premises or part thereof. Exhibitor shall at their expense and upon request, provide GRWC or facility proof of insurance as required.

DAMAGE TO PROPERTY OF OTHERS - Exhibitors agree not to injure, deface or to otherwise damage the host property of others. If such damage occurs, the exhibitor is liable to the owner of the property.

INSURANCE - Each exhibitor acknowledges that GRWC, and the facility in which exhibits are housed does not maintain insurance covering exhibitor's property or persons, and that it is the sole responsibility of each exhibitor to obtain business interruption, property damage, extra territorial, personnel, public liability and any other related insurance. Such coverage should be arranged through the exhibitor's regular insurance carrier.

PROHIBITED POSTING - No decoration, poster, sign or similar items shall be posted on, tacked on, nailed, screwed or otherwise attached to any column, wall, floor or any other part of the exhibition hall building or furniture.

DISTRIBUTION OF MATERIAL/SALES - The printed advertising or other materials of the exhibitor may be distributed only from within the exhibitor's own booth. Promotional giveaways are permitted and encouraged. All giveaways must conform to facility guidelines and local, state and federal laws and regulations.

ALCOHOLIC BEVERAGES - Except as may be provided or sanctioned by GRWC as part of the general conference, the sale, distribution and/or consumption of alcoholic beverages in the exhibit hall shall be strictly prohibited.

ADA COMPLIANCE - The exhibitor must be in full compliance with Title III of the Americans with Disabilities Act in all of its offerings of public information and services during the Convention.

MUSIC LICENSING - Any exhibitor using licensed music in the area of their booth, or any booth presentation or any other presentation during the course of the Convention shall be responsible for reporting any such use to ASCAP or BMI and shall pay any licensing fee due for any such use of music.

PAYMENT OF LICENSE FEES/TAXES - Exhibitors shall be solely responsible for the payment of any ASCAP or BMI licensing fees, the payment of any sales or for the collection and payment of any sales or other tax necessitated by any sales tax or promotion within its booth or any other place on the conference premises during the course of the said conference. GRWC shall not be responsible for the payment of such fees or tax, and the exhibitor hereby expressly holds GRWC harmless for the obligation of the payment of any such fee or tax and further agrees to indemnify GRWC in the event that a demand for the payment of any such fee or tax is made upon GRWC. GRWC reserves the right to prohibit sales. Exhibitors are responsible for acquiring appropriate license(s). Exhibitors shall upon request, provide proof of tax (sales, use, temporary permits or otherwise) compliance.

HOLD HARMLESS - Exhibitors shall hereby protect, save and hold GRWC and the management of the Westfields Marriott Conference Center, their respective employees, agents, contractors and sub-contractors harmless from any and all claims for loss, costs, liability, expense or any other claim arising from, out of and/or by reason of the exhibitor's occupancy and use of the exhibition premises or exhibition booth or any part thereof during the course of the conference. The indemnification also extends to the payments of or liability for nonpayment of any fee or tax levied upon the distributor.

SHIPPING INSTRUCTIONS - Additional information and shipping will be provided to the exhibitor upon request. All expenses related to shipping will be the sole responsibility of the exhibitor.